

JOB PROFILE

Job Title:	Singing Tutor	School/Department:	Performing Arts Faculty
Salary Grade:	£30 per hour (including holiday pay enhancement)	Working Hours:	Various
Contract Type:	Casual	Location:	Harrogate Grammar School
Responsible to: Karen Twitchin, Teacher of Music and Encore Lead.			
<p>Role summary:</p> <p>To engage and motivate students in the specific musical discipline of singing, particularly classical training, ensuring that good progress is made over time and, where appropriate, students are entered and prepared for music examinations.</p>			
<p>Special conditions of service:</p> <p>No smoking policy, including e-cigarettes.</p> <p>Occasional requirement to work outside of school hours and off school premises.</p>			
<p>Role specific responsibilities:</p> <ul style="list-style-type: none"> To tutor individuals or small groups of students in the specific musical discipline. To identify clear learning objectives, targets, content, lesson structures and sequences appropriate to the discipline and the students being taught. To keep clear records of students' progress. To set high expectations for students' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and positive and productive relationships. To participate in preparing and presenting students for public examinations, providing accompaniment where possible. To prepare and present informative reports to parents/carers on an annual basis. To evaluate teaching critically by reviewing teaching methods and programmes of study and use this to improve professional effectiveness. To be aware of and comply with policies and procedures relating to child protection, health, safety and security and confidentiality, reporting all concerns to an appropriate person. To be aware of and support difference and ensure all students have equal access to opportunities to learn and develop. To contribute to the overall ethos, aims and objectives of the school including the school's commitment to safeguarding and promoting the welfare of children and young people. To appreciate and support the role of other professionals. To attend relevant meetings/training as required. To participate in the School's Performance Appraisal process and seek to develop skills further through professional development opportunities. 			
<p>RK People responsibilities:</p> <ul style="list-style-type: none"> Contribute to the overall aims and values of our Trust, appreciate and support the roles of other members of the wider team and attend and participate in relevant meetings as required. Comply with all Trust policies and procedures including child protection, health, safety, welfare, security, confidentiality and data protection, reporting any concerns to the appropriate person. 			



- Contribute to ensuring safeguarding procedures are in place and used effectively at all times.

The role holder must demonstrate a flexible approach to the delivery of the role. Consequently, the role holder may be required to perform work not specifically identified in the job profile but which is in line with the general scope, grade and responsibilities of the role.

Red Kite Mission, Values & Leadership Expectations

Our Trust Mission

Nurturing ambition, delivering excellence and enriching children's lives

Our Trust Values

Collaboration: we pull together to get the best outcomes for every child in every school, working with professional generosity and openness for the common good. We share joy in our achievements – personal and collective

Integrity: we put ethical leadership and excellent governance at the heart of our Trust, serving our schools and communities with fairness, honesty and transparency and a hunger for social justice

Respect: we champion equity, equality and diversity. We treat our staff, children and families and partners with respect and kindness – modelling our values and wanting the very best for each other

Our Leadership Expectations

Coach your Team: our leaders use coaching principles to support their teams to be self-aware, grow and work collaboratively

Lead with Respect: our ethical leaders lead with trust, integrity and show appreciation. Wellbeing and fairness are shared priorities

Challenge for Excellence: our leaders challenge themselves and their teams to continually grow in their role and towards their aspirations. They support an innovative approach where colleagues are encouraged to try new approaches with the aim of improvement

PEOPLE PROFILE

Aptitudes and Characteristics	Essential	Desirable
Ability to teach specific musical discipline	E	
Excellence as a practitioner in specific musical discipline	E	
Ability to develop and sustain good working relationships with colleagues	E	
Ability to work flexibly and collaboratively as part of a team as well as on own	E	
Ability to communicate and influence effectively with colleagues at all levels	E	
Good organisational skills	E	
Excellent classroom management skills	E	
Ability to enthuse and motivate students	E	
A commitment to our mission and values demonstrated by current practice	E	
Ability and desire to learn new skills and to take part in further training and continued professional development	E	



Professional demeanour and appearance with the ability to maintain confidentiality	E	
Flexible attitude towards working hours e.g. start and finish times, to fit in with the needs of the school	E	
Qualifications, Knowledge and Experience	Essential	Desirable
Knowledge of requirements of relevant music examination specifications (ABRSM, Trinity Guildhall etc)	E	
Knowledge of requirements of National Curriculum, GCSE and A level Music specifications		D
Excellent musical knowledge and understanding	E	
Appropriate teaching and learning methodologies	E	
Successful teaching in specific musical discipline	E	
Conducting/ directing instrumental ensembles		D
English and Mathematics GCSE Grade A*-C or equivalent	E	
Appropriate qualification in specific musical discipline	E	
Evidence of recent relevant training		D
Safeguarding and Promoting the Welfare of Students	Essential	Desirable
An appropriate motivation to work with children and young people	E	
Ability to maintain appropriate relationships and personal boundaries with children and young people	E	
Emotional resilience in working with challenging behaviours and appropriate attitudes to the use of authority and maintaining discipline	E	

Red Kite Learning Trust is committed to safeguarding and promoting the welfare of students and expects all colleagues and volunteers to share this commitment.

